

SUMMARY OF LEASE OR RENEWAL – FORM 5

Condominium Act, 1998 - O. Reg. 49.01
(Clause 83 (1) (b) of the *Condominium Act, 1998*)

TRETTI CONDOS

1. This is to notify you that an original or renewal {select one} written or oral {select one} lease sublease assignment of lease {select one} or a renewal of a written or oral lease, sublease, or assignment of lease has been entered into for:

Dwelling	Unit(s) _____	Level _____
Parking	Unit(s) _____	Level _____
Locker	Unit(s) _____	Level _____

On the following terms:

Name of lessee(s)/sub lessee(s)/assignee(s): _____

Telephone Number: _____ Fax Number, if any: _____

E-mail: _____

Commencement Date: _____ Termination: _____

Option(s) to renew: *(set out details. I.e., first option commencement date)* _____

Rental Payments: _____

(set out amount and when due)

Other Information: _____

(at the option of the owner)

2. I (We) have provided the above-designated lessee(s)/sub lessee(s) with a copy of the declaration, by-laws and rules of the Condominium Corporation.
3. I (We) acknowledge that, as required by subsection 83 (2) of the *Condominium Act, 1998*, I (We) will advise you in writing if the above-designated lease/sublease/assignment of lease is terminated.

Dated this _____ day of _____, _____

(Print name of owner)

(Signature of owner)

(Print name of owner)

(Signature of owner)

(In the case of a corporation, affix corporate seal or add a statement that the persons signing have the authority to bind the corporation)

Address: _____

Telephone No: _____

Email: _____

THE FORM MUST BE SIGNED BY THE OWNER OR AGENT FOR IT TO BE VALID

Please Complete and Return this Form to Melbourne Property Management Inc. Or, mail to Melbourne Property Management Inc., 1244 Caledonia Road. Suite 100, Toronto. ON. M6A 2X5 Email to shanta.sapkota@melbournepm.ca or leave with Concierge.